



NOGDAWINDAMIN FAMILY AND COMMUNITY SERVICES

EMPLOYMENT OPPORTUNITY

NOGDAWINDAMIN Family and Community Services, a designated Aboriginal Child Welfare Agency under the Child Youth and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury is seeking to hire a:

PERMANENT FULL-TIME SENIOR FINANCIAL ANALYST – BATCHEWANA FIRST NATION

Job Summary

Reporting to the Director of Finance, the Senior Financial Analyst is responsible for supporting the Director of Finance in planning, organizing, controlling and monitoring of the organization's financial management including financial reporting, budgeting and development of Finance policies and processes. The Senior Financial Analyst will be responsible for assisting in preparation of monthly, quarterly and annual budgets/forecasts, weekly cash flows, Ministry reporting and other ad hoc reports and analysis as required.

Qualifications

- Honours Bachelor of Accounting, Business Administration or Commerce Degree
- Designation as a Certified Professional Accountant (CPA) is preferred
- Five (5) years' experience in financial reporting, budgeting and forecasting is preferred
- Experience writing proposals, policies, procedures and reports
- Experience conducting financial analysis and risk management
- Experience working with Aboriginal people, organizations and communities

Other Requirements

- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Ability to understand and speak Anishnaabemowin is a definite asset
- Must provide a Criminal Records Check deemed satisfactory by the employer
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel
- Must have \$1M automobile insurance coverage

Nogdawindamin Family and Community Services has been in operation for over 25 years. We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. **JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS, COMPETITIVE SALARIES, BENEFITS, PENSION AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE.**

Please submit a job related resume and cover letter along with three work related references by:

Thursday, June 20, 2019 – 4:00 pm

Hiring Committee

Nogdawindamin Family and Community Services
210B Gran Street, Batchewana First Nation, ON P6A 0C4
FAX (705) 946-3717 Email: hr@nog.ca

Preference will be given to applicants of native ancestry.

We thank all applicants for their interest; however only those selected for an interview will be contacted.

A full job description is located on our website at www.nog.ca