

Quality Assurance Specialist

We have an exciting opportunity to join the Mental Wellness & Minobimaadizing team in the position of a Quality Assurance Specialist. We have a number of health centres in our catchment area between Sudbury and Sault Ste Marie as well as Chapleau and Wawa, therefore this position will require some travel. Office location within the Maamwesying territory to be determined in collaboration with the successful applicant.

The Quality Assurance Specialist will be responsible for the evaluation of effectiveness and continuous improvement of services for Maamwesying North Shore Community Health Services Inc. They will be required to review and investigate age appropriate evidence-based best practices and assist in planning to implement these practices.

He/she will draft policies and procedures utilizing program evaluations, audits and community feedback - while ensuring practices, programs and services are in alignment with the strategic planning and community development initiatives, policies and procedures federal and provincial policies, regulations, legislation and funding arrangements.

Qualifications:

- Honors Bachelor of Social Work (HBSW) or related degree
- Member of Ontario College of Social Workers and Social Service Workers
- Minimum two (2) years quality assurance and administration experience within a First Nation Organization
- Experience in conducting community engagement surveys
- Experience in policy development and audit of programs
- Excellent presentation skills
- Knowledge of First Nation service delivery, customs and traditions
- Knowledge of external services and service agencies
- Must possess excellent oral, written communication and interpersonal skills;
- Strong knowledge and proficient in the use of computers and various software applications,
- Must be able to work flexible hours, including evenings and weekends
- A clear criminal reference check is a condition of employment;
- Must possess a valid driver's license and access to a reliable vehicle;

Deadline for Submission: **December 14, 2018 – 12:00pm (Noon)**

Qualified individuals are invited to submit a covering letter along with a current resume, certificates, diplomas, along with three current work related references to:

Maamwesying North Shore Community Health Services c/o Human Resources
473 B Highway 17W, Cutler, ON POP 1B0
Tel: 705-844-2021 Fax: 705-844-2844
Email: hr@nmninoeyaa.ca

Accommodations for the disabled will be available upon request.

Thank you in advance to all who apply, however only those selected for an interview will be contacted.



N'Mninoeyaa Aboriginal Health Access Centre
473B Highway 17 West
Cutler, Ontario POP 1B0
t. 705.844.2021 f. 705.844.2844
www.nmninoeyaa.ca



Baawaating Family Health Team
210C Gran Street
Batchewana First Nation, Ontario P6C 0C4
t. 705.575.7191
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