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HIRING PROCESS

YOUTH AND NEW
PROFESSIONALS

FAQS

Apply By: Monday, March 25, 2019 11:59 pm EDT

[PRINT](#)

OCCUPATIONAL HEALTH AND SAFETY INSPECTOR - MINING, SURFACE AND UNDERGROUND

Organization: Ministry of Labour
Division: Operations Division
City: South Porcupine, Sudbury, Thunder Bay
Job Term: 5 Permanent
Job Code: 05468 - Occup Health & Sfty Inspector
Salary: \$1,373.39 - \$1,688.72 Per Week*
 *Indicates the salary listed as per the
 OPSEU Collective Agreement.
Posting Status: Open
Job ID: 129507

[View Job Description](#)

Do you have surface and underground mining experience and are you looking for a new challenge? Does health and safety matter to you? If so, then this is a great opportunity for you. Bring your underground experience and your enthusiasm for workplace health and safety to the position of Occupational Health and Safety Inspector for Mining with the Ministry of Labour.

What can I expect to do in this role?

You will:

- enforce the Occupational Health and Safety Act and its regulations
- conduct comprehensive inspections and investigations, write orders and reports
- engage in enforcement activities including prosecutions
- work with health and safety partners, workers, union/management to promote safe work practices and working conditions with workers, unions and management through the Internal Responsibility System (IRS)

How do I qualify?

Mandatory requirements:

- You have French language oral communication skills at the advanced level for designated bilingual position.
- You must possess class "G" driver's license.
- You must be able to travel extensively, respond to after-hour calls, and work evenings and weekends as part of regular scheduled work.
- You must have underground hard rock common core, or basic underground soft rock common core (One of the following applicable underground common core programs P770010, P770130, P770225, P770121, and P770141)
- You require 3-5 years of work related underground mine experience or other equivalent training

Technical knowledge:

- You have working knowledge, practical experience, training, or education in mining or related workplaces, and with mining methods, equipment, and processes.
- You have knowledge of trends, new developments and hazards in the field of Occupational Health and Safety in order to identify and evaluate safety hazards and controls
- You have experience with mining operations and equipment to identify, evaluate and control health and safety hazards.
- You have working knowledge of the Occupational Health and Safety Act, pertinent regulations, standards and codes, and sections of other relevant provincial or federal statutes and regulations.

Analytical skills:

- You have the ability to enforce, interpret, apply and explain legislation
- You possess strong reasoning and judgment skills to maintain objectivity.
- You are able to assess and use the appropriate level of authority to enforce the occupational health and safety legislation.
- You can remain neutral through investigations and inspections.
- You have experience conducting inspections and investigations including interviewing experience and

experience handling evidence.

- You have analytical and auditing skills and the ability to learn enforcement and court procedures.

Communication and interpersonal skills:

- You have conflict resolution and interpersonal skills and ability to impact and influence others to a logical/appropriate course of action
- You can respect differing interests and conflicting priorities
- You have communication skills to promote compliance, and provide advice and consultation.
- You have the ability to accurately document and convey information with demonstrated experience in report writing.

Other important skills:

- You have knowledge of or experience with computer information technology, computer databases and business software applications
- You have sound planning and organizational skills
- You have the ability to work and deliver on performance objectives in an unsupervised environment

How to Apply:

Please follow these instructions and disregard the instructions in the "How to Apply" section below:

- You are required to complete an application form. Please visit [Ministry of Labour Website](#) in order to download the application and obtain instructions on completing and submitting the application form.
- Read the job description to make sure you understand this job.
- OPS employees are required to quote their WIN EMPLOYEE ID number on the application form
- If you require a disability related accommodation in order to participate in the recruitment process, please [Contact Us](#) to provide your contact information. Recruitment Services staff will contact you within 48 hours.

Additional Information:

- Address:**
- 1 Permanent, 5520 Hwy 101 E, South Porcupine, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
 - 1 Permanent, 159 Cedar St, Sudbury, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
 - 2 Permanent, 435 James St S, Thunder Bay, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
 - 1 Bilingual Permanent, 435 James St S, Thunder Bay, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search

Compensation Group: Ontario Public Service Employees Union

Schedule: 3.7

Category: Inspections and Investigations

Posted on: Thursday, February 21, 2019

Note:

- [This ad is also available in French.](#)
- In accordance with the Ontario Public Service Employment Screening Checks Policy, the top candidate (s) may be required to undergo a security screening check. Please refer to the Additional Information / Address section above to determine the screening checks that are required for this position.

You will be responsible for obtaining the criminal record check at your own expense and provide it, along with your written consent, to the Transition and Security Office (TSO), HR Service Delivery Division to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional screening checks as indicated in the Additional Information / Address section above that were not obtained directly by you. (Note: If a Vulnerable Sector Screening/Check is required, it must also be obtained in person at your local police service.)

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Screening check records will be maintained by the TSO and kept strictly confidential.

How to apply:

1. You must submit your application using only one of the methods identified below.

2. Your cover letter and resume combined should not exceed five (5) pages. For tips and tools on how to write a concise cover letter and resume, review the [Writing a Cover Letter and Resume: Tips, Tools and Resources](#).
3. Customize your cover letter and resume to the qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us.
4. Be sure to quote the Job ID number for this position.
5. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.

Send application to:

Please find instructions above in the 'How do I qualify?' section under the heading '***How to Apply***'

Please be advised that the results of this competition may be used to form an eligibility list of qualified candidates to potentially fill future vacancies represented by the Ontario Public Service Employees Union (OPSEU). In accordance with the Collective Agreement, eligibility lists are shared with OPSEU representatives. By applying to this competition, you are providing consent that your name may be shared with OPSEU representatives.

All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.

Remember: The deadline to apply is **Monday, March 25, 2019 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

Job advertisements for positions that have been designated bilingual will be provided in both English and French on the website. Positions that are not designated bilingual are not translated and are displayed in English only on both the English and French versions of the website.

Les annonces d'emploi pour les postes désignés bilingues sont publiées en anglais et en français sur le site Web. Les annonces pour les postes qui ne sont pas désignés bilingues ne sont pas traduites et elles figurent en anglais seulement, tant dans la version française que dans la version anglaise du site.

The Ontario Public Service is an inclusive employer.
Accommodation is available under the [Ontario Human Rights Code](#).

Note: The only website where you can apply on-line for positions with the Ontario Public Service is <http://www.gojobs.gov.on.ca>

