



SEARCH

WHO WE ARE

OUR WORKPLACE

HIRING PROCESS

YOUTH AND NEW
PROFESSIONALS

FAQS

Apply By: Monday, March 25, 2019 11:59 pm EDT

[PRINT](#)**OCCUPATIONAL HEALTH AND SAFETY INSPECTOR-INDUSTRIAL**

Organization: Ministry of Labour
Division: Operations Division
City: Hamilton, Kingston, London, Mississauga,
 North York, Ottawa, Sault Ste. Marie,
 Scarborough, South Porcupine, St
 Catharines, Sudbury, Thunder Bay
Job Term: 30 Permanent
Job Code: 05468 - Occup Health & Sfty Inspector
Salary: \$1,373.39 - \$1,688.72 Per Week*
 *Indicates the salary listed as per the
 OPSEU Collective Agreement.
Posting Status: Open
Job ID: 129154

[View Job Description](#)

Bring your health and safety experience and knowledge gained in industrial sectors and/or health care processes to this position with the Ministry of Labour.

What can I expect to do in this role?

You will:

- enforce the Occupational Health and Safety Act including the workplace harassment provisions and the Act's regulations that includes the Health Care and Residential Facilities Regulations
- work with health and safety partners, workers, union/management to promote safe work practices and working conditions with workers, unions and management through the Internal Responsibility System (IRS)
- conduct comprehensive inspections and investigations, write orders and reports
- engage in enforcement activities including prosecutions

How do I qualify?**Mandatory**

- you have a class "G" driver's license or equivalent as recognized by the Province of Ontario
- you have the ability to travel extensively, respond to after-hour calls, and work evenings and weekends as part of regular scheduled work
- you have French language oral communication skills at the advanced level for designated bilingual positions

Technical Knowledge:

- you have working knowledge and practical experience in a range of industrial settings and related workplaces/processes
- you have working knowledge of a range of health and safety hazards and controls associated with mechanical processes, and chemical, biological and physical agents
- you have working knowledge of the Occupational Health and Safety Act and relevant regulations
- you have knowledge of other policies, procedures, standards, or legislation relevant to the appropriate industrial sectors including but not limited to WHMIS, Designated Substances, Trades Qualifications and Apprenticeship Act, window cleaning, asbestos, etc. relevant to the program

Analytical Skills:

- you have the ability to enforce, interpret, apply, and explain legislation
- you have experience conducting inspections and investigations including interviewing experience and experience handling evidence
- you have reasoning, evaluative and analytical skills to interpret information, assess compliance with legislation, regulations, policies, procedures, or standards, and determine strategies/actions to be taken
- Knowledge of or experience with legal, court, or quasi-judicial procedures

Communication and Interpersonal Skills:

- you have well developed communication skills to promote compliance, provide advice and consultation
- you have the ability to accurately document and convey confidential and sensitive information with

demonstrated experience in report writing

- you have conflict resolution and interpersonal skills to effectively interact with, impact, and influence others to a logical or appropriate course of action
- you can respect differing interests and conflicting priorities in possible emotional circumstances
- you have the ability to tactfully and professionally deal with contentious and emotionally charged work situations

Other important skills:

- you have knowledge of or experience with computer information technology, computer databases, and business software applications.
- you have sound planning and organizational skills to co-ordinate own workload

*****HOW TO APPLY***:**

Please follow these instructions and disregard the instructions in the "How to Apply" section below:

- You are required to complete an application form. Please visit [Ministry of Labour Website](#) in order to download the application and obtain instructions on completing and submitting the application form.
- Read the job description and information to make sure you understand this job.
- OPS employees are required to quote their WIN EMPLOYEE ID number on the application form
- If you require a disability related accommodation in order to participate in the recruitment process, please [Contact Us](#) to provide your contact information. Recruitment Services staff will contact you within 48 hours.

Additional Information:

Address:

- 2 Permanent, 2275 Midland Ave, Scarborough, Toronto Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 6 Permanent, 5001 Yonge St, North York, Toronto Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 2 Permanent, 1290 Central Pkwy W, Mississauga, Central Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 2 Permanent, 347 Preston St, Ottawa, East Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 3 Permanent, 217 York St, London, West Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 3 Permanent, 119 King St W, Hamilton, West Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 2 Permanent, 70 Foster Dr, Sault Ste. Marie, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Permanent, 435 James St S, Thunder Bay, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Permanent, 5520 Hwy 101 E, South Porcupine, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Permanent, 301 St Paul St, St Catharines, West Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Bilingual Permanent, 5001 Yonge St, North York, Toronto Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Bilingual Permanent, 1290 Central Pkwy W, Mississauga, Central Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Bilingual Permanent, 51 Heakes Ln, Kingston, East Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 2 Bilingual Permanent, 119 King St W, Hamilton, West Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Bilingual Permanent, 159 Cedar St, Sudbury, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Bilingual Permanent, 5520 Hwy 101 E, South Porcupine, North Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search

Compensation Group: Ontario Public Service Employees Union

Schedule: 3.7
Category: Inspections and Investigations
Posted on: Thursday, February 21, 2019

Note:

- [This ad is also available in French.](#)
- In accordance with the Ontario Public Service Employment Screening Checks Policy, the top candidate (s) may be required to undergo a security screening check. Please refer to the Additional Information / Address section above to determine the screening checks that are required for this position.

You will be responsible for obtaining the criminal record check at your own expense and provide it, along with your written consent, to the Transition and Security Office (TSO), HR Service Delivery Division to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional screening checks as indicated in the Additional Information / Address section above that were not obtained directly by you. (Note: If a Vulnerable Sector Screening/Check is required, it must also be obtained in person at your local police service.)

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Screening check records will be maintained by the TSO and kept strictly confidential.

How to apply:

1. You must submit your application using only one of the methods identified below.
2. Your cover letter and resume combined should not exceed five (5) pages. For tips and tools on how to write a concise cover letter and resume, review the [Writing a Cover Letter and Resume: Tips, Tools and Resources](#).
3. Customize your cover letter and resume to the qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us.
4. Be sure to quote the Job ID number for this position.
5. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.

Send application to:

Please find instructions above in the 'How do I qualify?' section under the heading '***How to Apply

Please be advised that the results of this competition may be used to form an eligibility list of qualified candidates to potentially fill future vacancies represented by the Ontario Public Service Employees Union (OPSEU). In accordance with the Collective Agreement, eligibility lists are shared with OPSEU representatives. By applying to this competition, you are providing consent that your name may be shared with OPSEU representatives.

All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.

Remember: The deadline to apply is **Monday, March 25, 2019 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

Job advertisements for positions that have been designated bilingual will be provided in both English and French on the website. Positions that are not designated bilingual are not translated and are displayed in English only on both the English and French versions of the website.

Les annonces d'emploi pour les postes désignés bilingues sont publiées en anglais et en français sur le site Web. Les annonces pour les postes qui ne sont pas désignés bilingues ne sont pas traduites et elles figurent en anglais seulement, tant dans la version française que dans la version anglaise du site.

The Ontario Public Service is an inclusive employer.
Accommodation is available under the [Ontario Human Rights Code](#).

Note: The only website where you can apply on-line for positions with the Ontario Public Service is
<http://www.gojobs.gov.on.ca>

