



Position:	Head Teacher	Accountability:	Day Care Manager
Hours of Work:	34.5 hours/week	Employment	Full Time – 2 Year Contract
		Status:	
Circulation Level:	Level II	Preferences:	MFN member / persons of Aboriginal decent

The Head Teacher will:

- To supervise the children in free play, in designated programming areas and to guide them in their physical, social, cultural, mental and emotional development in accordance with the Program Statement of the Mississauga Day Care.
- To work with the children in groups while retaining sensitivity to each child's individual needs and allowing them to explore solutions and alternate ways to explore with materials.
- To maintain appropriate day to day liaison with parents whenever needed.
- To be responsible for the preparation of play areas and daily playground check and provide open ended play materials for exploration.
- To document with pictures and write ups of the learning taking place to share with families from the "How Does Learning Happen" Think, Feel, Act and ELECT documents.
- To be responsible for general duties such as: tidying cupboards, checking washroom supplies, washing and sterilizing equipment and afternoon snack dishes.
- Ability to work as a team member and be flexible.
- Be familiar with and follow the Mississauga Day Care Program Statement and the Child Care and Early Years Act.
- To assist the children with Native Culture such as singing, drumming, dancing and smudging.

The Head Teacher will possess the following qualifications, skills, experiences, and attributes:

- Post-Secondary E.C.E. from a Community College and registered in good standing with E.C.E. preferred.
- Work experience in a Day Care setting.
- Must be sensitive and responsive to the needs of children from different cultural backgrounds
- Valid First Aid Certificate / CPR for Infant, Child and Adult.
- Provide Medical Certificate and copy of immunization.
- Must provide Criminal Record Check and Vulnerable Sector Check from the Canadian Police Information Center (CPIC).
- Ability to lift 30 kilograms and physically participate with indoor and outdoor activities.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. **Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview.** Please note that all interviews will be **in person**. If you would like a copy of the full job description and/or are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation
P.O. Box 1299 Blind River, Ontario P0R1B0
Attention: Human Resources Department
Marked: **CONFIDENTIAL**
EMAIL: hradvisor@mississaugi.com **FAX:** 705-356-1740
Deadline: Friday, June, 14 2019 at 4:00 pm

Thank you to all applicants; however, only those selected for an interview will be contacted.