



MISSISSAUGA FIRST NATION
Job Posting

Position: Traditional Student Mentor	Accountability: Education Director
Hours of Work: 32 Hours / Week	Employment Status: 6 Month Term
Circulation Level: II	Preferences: MFN member / persons of Aboriginal decent

The Traditional Student Mentor will:

- Provide social and academic resources to Aboriginal students.
- Develop and maintain secondary school student files in the Education Department.
- Advocate on behalf of students in the education system.
- Assist students with improving communication, interpersonal, social, life, conflict resolution and leadership skills.
- Promote the importance of education to students and parents.
- Promote awareness of academic and behavioral expectations required to succeed.
- Develop and deliver cultural teachings to the school community.
- Use available human resources at Mississauga First Nation to motivate students to attend school and excel academically.
- Coordinate traditional seasonal activities with school activities.
- Work with the school to provide culturally relevant activities in the school for student participation and to promote cultural awareness to the whole school community.
- Participate in local and regional committees in support of education and cultural services at W.C. Eaket Secondary School.
- Participate in the Education Staff Team meetings and other internal communities/groups in support of education and cultural services to the community.
- Liaison with the community to promote secondary school services.
- Attend PD days as required.
- Prepare reports and correspondence as required.
- Prepare an annual work plan and provide verbal monthly reports to supervisor and/or at staff meetings.
- Establish work priorities and ensure deadlines are met and procedures are followed.
- Other duties as required and assigned.

The Traditional Student Mentor will possess the following knowledge, skills and attributes:

- Post-Secondary Diploma in the Social Services field.
- One (1) year experience in a counselling role with a First Nation or Aboriginal organization.
- Experience coordinating and facilitating workshops.
- Must have experience and knowledge regarding traditional Anishnaabe teachings, Aboriginal history, and understanding of traditional ceremonies.
- Anishnaabemowin fluency or willing to learn is considered an asset.
- Able to provide a Criminal Records Check from the Canadian Police Information Center (CPIC).
- Able to provide a Vulnerable Sector Check from the Canadian Police Information Center (CPIC).
- Must possess a Valid Ontario Driver's License and must be willing to travel.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. **Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview.** Please note that all interviews will be **in person**. If you would like a copy of the full job description and/or are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation
P.O. Box 1299 Blind River, Ontario P0R1B0
Attention: Human Resources Department
Marked: **CONFIDENTIAL**
EMAIL: hradvisor@mississaugi.com **FAX:** 705-356-1740
Deadline: Friday, June 14, 2019 at 4:00 pm

Thank you to all applicants; however, only those selected for an interview will be contacted.